**Minutes**

Meeting Management Committee (MC) (by Skype)

Date 9 February 2015 at 21:00 GMT

Attending Sarah Springman (SMS), Jem Lawson (JL), Luc Landriault (LL), David Ferrier (DF), Alan Beckford (AB), Jane Moncrieff (JM), David Sales (DS)(First Ascent).

Apologies None

Not attending Sam Wickramasinghe(SRI), Alain St Louis (ASL)

Mentioned Gergely Markus (GM) (ITU), Matthew Curtain (MC) (CGF Director of Sport)

1. **Opening remarks**

SMS introduced the meeting, thanking all for being available. It was hoped that GM would be able to join later.

There were no declarations of interest, nor had any apologies been received.

SMS welcomed DS and thanked him for his help and support.

SMS went on to assert that progress continued but that the MC had to describe a clear set of jobs and apportion priorities.

SMS and LL were able to confirm that triathlon would be included in the bids from both Edmonton and Durban.

1. **Previous minutes**

The minutes of the Skype call from January 2015 were accepted and approved *nem con*.

JL thanked for the provision of minutes in a timely fashion.

1. **Strategic Intent**

SMS introduced the draft document prepared by JL. JL went on to describe the process of arriving at the current draft by identifying what he saw as the salient features and then combining elements of the proposals from the working groups in order to avoid duplication and repetition.

The discussion was opened to the group and general approval was expressed. The MC needed to consider how the document might be of influence in respect of some of the CGF timeframes and it was emphasised that the document needed clearly to reflect the aims of ACT. The MC must consider the best use of the document, after it has been finalised.

There were questions relating to the possible ranking of geographical and political groupings within WTS race results. The feeling that this might be confusing and detract from the main event was expressed. The MC was mindful of trying not to impose additional obligations on elite and aspiring athletes through any of its future recommendations. There was confirmation that the various ITU Continental Cups constituted an important development element within the sport.

LL accepted that the ‘needs analysis’ element from the group for which he was the lead was an essential part of the strategic document. A question from JM elicited the assertion that some National Federations will have already identified needs. SMS expressed the view that the group concerned should take time for some critical thinking.

**The group (LL, JM, AB, ASL) arranged to Skype on 23 February at 21:00 GMT and an attempt would be made to include GM. LL will initiate an email exchange before that date and JL will be cc’d.**

Thanks were expressed to JL for putting the draft document together.

1. **Operational imperatives**

It was decided to defer this item until the next meeting since it depended upon a more settled version of the Strategic Intent.

1. **CWG Race Format options**

Discussion drew on the eight option circulated with the papers. Thanks were expressed to GM for undertaking the bulk of the work in devising these. SMS, DF and JL had formulated an eighth option in a previous Skype call.

SMS urged the group to be imaginative in arriving at a recommendation to be put to the CGF. The recommendation would need to be inclusive, fair and attractive for all athletes, maintain the attraction of the sport to the viewing public, both live and on TV and to promote the sport of Triathlon.

The options had been evaluated using a traffic light assessment (TLA). The MC confirmed that any format using the standard distance would be least favoured. Discussion ensued picking out features from the other options and as to whether the super-sprint distance would attract world class athletes.

**AB will make arrangement to communicate with SW and ASL with a view to canvassing views from some smaller NFs.**

The favoured (TLA green) options needed some work to optimise the features which would be included in a final recommendation. There should be further consultation with GM, ITU Technical Committee and some Performance Directors to inform this process.

**SMS to contact GM in order to establish contact with members of the ITU Technical Committee and members of the ITU Coaches’ Committee. The results of such interaction will be an item on the next MC agenda.**

It was thought that there was no reason why the recommended format might not be operational in time for the 2018 Games in Gold Coast. DF pointed out that similar formats had been in place in Australia in the 1990s.

1. **CGF/ITU.**

The CGF will meet at the Bid opening in early March in London; neither SMS nor JL could attend. Perhaps GM will be there(?). The more important business of the CGF will take place in Auckland in September this year. It will be important for ITU to maintain contact with Matthew Curtain and the CGF Sports Department in the period leading up the September.

1. **Other Business**

JL asked MC members to check the contact sheet he had circulated and tell him of any inaccuracies and amendments.

SMS thanked all for their contributions, particularly DS, and confirmed that the **next meeting via Skype would be Monday 23 March at 21:00 GMT.**

Call terminated at 22:02 GMT