**AGENDA & DRAFT MINUTES**

ACT meeting

January 16th, 9pm CET

Skype call initiated by Gergely

Attendees: Marc DeCaul, Les Pereira, David Ferrier, Jane Moncrieff, Gergely Markus, Sarah Springman (minutes) Apologies: Sam W, Mhairi Billington

1. **Welcome**, introductions (Marc described his triathlon CV briefly, competed at Melbourne Commonwealth Games, University in UK, coached by Barrie Shepley, elite competition for several years, now engaged in hosting events and with the NF: Mhairi could not be present), agenda OK, general updates, brief minutes from last call (attached & noted)
2. **Gold Coast – racing matters** (attachments: longlist, Sport Handbook, Factsheet, Paratri rankings) Last meeting ITU-GOLDOC in October last year, visit – connected to the ITU grand final 2018 because the venue will be the same. All is in place in terms of venue, layout, schedule, working closely with GOLDOC through TD Shanelle, programme set: sprint 5/4 (women 0930, then men) and Paratri (0930 – both genders will start together for PTWC1 and then the PTWC2 men and women will start at different intervals according to the staggered start interval) and Mixed Team on 7/4. Programme, briefings, course familiarisations are all in the Sport Handbook. **Action: It was noted that there was no England team in the list – GM to follow up.** Paratriathlon will not be a full field. Could be 10+10 but more likely to be 6 men + 5 women. Less populated category from the Commonwealth and some qualifying athletes were not sent by their CGAs. ITU/GOLDOC/Event delivery company all very experienced. Hugely helpful. Gives confidence in risk management. Issue: most diverse race in technical competence and in speed that ITU ever has to supervise. GM: Ground rules will be explained clearly. Focus – performance at the highest end, participation /inclusion at the slowest end and safety and attractiveness of event to spectators and media.
3. **Gold Coast – attendance of others – accreditation** - ACT networking etc. TD Shanelle Barrett, Many TOs – some ITU staff – EB members, Antidoping Leslie Buchanan – small team – Sarah as President of ACT. Beverley Lewis will represent Wales, Ian Howard & Bill James England, Les Pereira will have accreditation from Canada, David Ferrier & wife will be present with accommodation. No guarantee of accreditation. **Action: David to contact Sarah formally to request accreditation for the triathlon and Sarah to forward to Gergely / ITU with support. Action: Marc to contact Sarah to discuss attendance. When: Both asap!**
4. **Gold Coast – ACT Congress and elections** (see attachment ACT quote) on 6/4 before athletes and coaches briefing for mixed team relays at Griffith University (athletes village). Send out a placeholder to the NFs with date time locations/encourage people to stand for election / global representation as well. Extract from the ACT Constitution: Section 6. There shall be an Annual General Meeting every year. The AGM should be convened on the occasion of either of the Commonwealth Games, or the ITU World Championships (Grand) Final. **Actions: 1. SMS/MB to contact NFs with heads up on date, time, place of the AGM (asap). 2. ALL in terms of possible President (link to ITU EB?), talent ID, recruitment. DF specifically to contact Peter Hedge before the next meeting.**
5. **Birmingham Commonwealth Games 2022** (see attachment CGF President Letter to IFs re 2022 Host). Issue that proposed triathlon venue is not suitable for such a level of competition. Engagement from ITU/ACT needed. CGF weakened by the retraction of Durban means that some sport matters were less strongly considered than before. Budgets will be an issue. **Action: GM follow up (leadership within ITU).**
6. **Finances** (none). Discussion of funding opportunities through ITU development (somewhat political). This area has been underdeveloped in this period.
7. **Next meetings** (1 planned for February (in 3-4 weeks (not 7th Feb) 2100 CET is OK for all), 1 for March (near beginning to mid month so there is time for notification of Congress – no time span is given in the Constitution for pre-Congress notification so we should aim for at least 3 weeks given there will have ben a heads up in the next week or so). Preparation of Congress will be a big focus. **Action: MB to clarify possible dates with SMS and GM and set up a doodle for both meetings.**
8. **AOB.** None.